

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING – JANUARY 12, 2017 2:00 P.M.**

DIRECTORS PRESENT WERE:

Tom Nate Ernie DeWinne Harry Maxwell Bonnie Tidball Joe DeHoyos

OTHERS IN ATTENDANCE:

John Schuetze Charlene Greenhill Joe Ortega Karen Antill

The meeting was called to order by President Tom Nate at 2:00 p.m. January 12, 2017.

MINUTES: Each Director read the Minutes of the December 8 & 15, 2016 Board Meetings.

Ernie advised that he feels that the minutes should be done the week after the meeting so things are fresh and he can put items on the agenda, the Board discussed and agreed.

MOTION:

Ernie DeWinne made a motion that we authorize Karen to bring someone into the office to answer phones while she is preparing the minutes upstairs if she needs too.

Joe DeHoyos seconded the motion. - The Board voted unanimously and the motion passed.

MOTION:

Bonnie Tidball made a motion to accept the December 8 & 15, 2016 minutes as presented.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

TREASURER REPORT: Ernie DeWinne presented the balance sheet and profit and loss statements as of December 31, 2015, December 31, 2016 and November 30, 2016.

MOTION:

Bonnie Tidball made a motion to accept the treasurer's report as presented.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

FIELD OPERATIONS: Joe Ortega advised that he hired a new helper and he seems to be doing well. Joe reported that well # 2 & 3 lost power around the storage tanks and Reed's helper found one of the transfer pumps burned up and caused the main breaker to trip, Joe ordered a new one and its online now. Joe reported that he repaired a 20 main break in unit 6, installed a new tap in unit 4 along with other duties.

OFFICE OPERATIONS: Karen Antill advised that she will be sending out disconnect notices on December 17th to be disconnected on December 27th. Karen reported that this month she will be working on the quarterly reports, W2 & W3's, 1099 & 1096's, FUTA as well as other duties.

CHARLENE GREENHILL: Charlene Greenhill reported that she is working on the quarterly and year end reports and has not received anything from USDA yet; she thinks we may need to send in an operations manual.

OLD BUSINESS:

UPDATE ON PLANT #3 PROJECT AND DISCUSS BRRWSC PORTION OF PLANT #3 PROJECT, TIMELINE:

Ernie DeWinne advised that he spoke to Aquatech Monday and said they would be out Wednesday to start drilling the well, this is the fifth start date that they have given us, Ernie made a recommendation to the Board that he drafts a letter to Aquatech to demand them to start within 14 calendar days or we will contact Hoover and request that they contract a new driller, the Board discussed and agreed.

MOTION: Ernie DeWinne made a motion to send a letter to Aquatech demanding action within 14 calendar days or we will ask Hoover to contract a new driller.

Bonnie Tidball seconded the motion. - The Board voted unanimously and the motion passed.

UPDATE ON TCEQ VIOLATION NOTICE: Charlene Greenhill advised that she still hasn't heard anything back from TCEQ regarding the fluoride violation. Ernie DeWinne asked Joe DeHoyos if he and Joe Ortega are still interested in drawing up as built plans and see if we can get an engineer to sign off on it for the condo well to clear up the violation. The Board discussed and agreed to have them work on this and Ernie DeWinne advised that he would call Steve Bell to see if he would sign off on the as built plans.

UPDATE ON STATUS OF PLANT #1 TRANSFER PUMPS: Joe Ortega reported that he is still waiting on Reed to bring an electrical part to finish installing the pump on well #1. Joe Ortega asked if he could call Jeff Weidner to finish it because Reed from Aquatech keeps delaying it, the Board agreed.

UPDATE ON ROCK SOLID TRANSMITTER AT PLANT #2: Ernie DeWinne reported that Rock Solid has put up the framework on the storage tank, working on the trenching and will be running the electricity soon and should have it up and running by the end of the month.

REVIEW ELECTION TIMELINE: The Board reviewed the election timeline and Ernie DeWinne advised that Monday he posted the notice of Board elections with the application deadline of February 13, 2017 and the Board will determine at that time if the candidates are unopposed. If there is an election the packets will be mailed out March 1, 2017 along with the meeting notice, agenda and water bill.

NEW BUSINESS:

DISCUSS BACK FLOW PREVENTERS: The Board discussed purchasing several back flow preventers to be put on customers outside faucets to prevent possible contamination of the water supply.

MOTION:

Ernie DeWinne made a motion to purchase 100 back flow devices to be handed out at the annual meeting. Bonnie Tidball seconded the motion. - The Board voted unanimously and the motion passed.

DISCUSS APPROVAL OF BEC POWER EXTENSION PLAN AND COSTS: The Board reviewed the BEC power extension plan for 3 phase electricity to be put in at plant #3. They will be putting in three poles and then running service underground to the pump house for the cost of \$13,947.67. Ernie DeWinne advised that he would like for the Board to approve to accept the proposal from BEC but wait to submit it as soon as we find out if we have good water.

MOTION:

Ernie DeWinne made a motion to accept the proposal from BEC to run new service to plant #3 for \$13,947.67 and submit as soon as we know we have good water. Bonnie Tidball seconded the motion. - The Board voted unanimously and the motion passed.

DISCUSS APPROVAL OF VACATION CARRY FORWARD: The Board discussed Joe Ortega's vacation time that he was unable to take because of losing his helper.

MOTION:

Ernie DeWinne made a motion to approve Joe Ortega carrying over his vacation time from 2016 to 2017 because of circumstances beyond his control. Bonnie Tidball seconded the motion. - The Board voted unanimously and the motion passed.

MOTION:

Ernie DeWinne made a motion to adjourn the meeting.. Harry Maxwell seconded the motion. - The Board voted unanimously and the meeting was adjourned.

BRRWSC President ó Tom Nate _____

BRRWSC Secretary/Treasurer ó Ernie DeWinne _____